

**WILLIAMSPORT SANITARY AUTHORITY
MINUTES OF REGULAR MEETING**

12:12 PM, Wednesday, January 25, 2017
Authority Conference Room, 253 West Fourth Street, Williamsport, PA

PRESENT

William E. Nichols
Matthew Rebeck
John Meyer
Steven Cappelli
Eiderson Dean
Thomas Marnon
Gregory Zeitler
Cindi Perry Rischar

ABSENT

George Bierman
William Ertel

ALSO PRESENT

D. E. Keith
C. A. Hauser
J. R. Baker
W. J. Walter
E. L. Derr
Michael Collins, Attorney
Mark Maroney, Sun Gazette
Gabriel Campana, Mayor
Tony Dill, Arcadis

Vice Chairman Cappelli called the meeting to order at 12:12 PM by stating that in accordance with Section 6 of Act 84 of 1986, today's meeting was advertised in the December 24, 2016 edition of the Williamsport Sun-Gazette and a quorum was present.

Vice Chairman Cappelli acting as WMWA Chairman conducted the Election of Officers. Chairman Cappelli requested nominations from the Board. Mr. Dean made the following nominations:

- Chairman – William Ertel
- Vice Chairman – Steven Cappelli
- Secretary – Matthew Rebeck
- Treasurer – John Meyer
- Asst. Secretary – George Bierman
- Asst. Treasurer – Greg Zeitler

Mr. Rebeck seconded the nominations. The nominations were accepted and passed unanimously.

Mr. Douglas Keith, Executive Director, reviewed the new committee and sub-committee assignments:

- Planning & Operations
 - WMWA Chairman
 - WSA Chairman
 - Eiderson Dean
 - Greg Zeitler
 - John Meyer
 - Matthew Rebeck
 - William Nichols
- Finance & Personnel
 - WMWA Chairman

- WSA Chairman
- George Bierman
- William Nichols
- Thomas Marnon
- Cindi Perry Rischar
- Engineering Subcommittee
 - WMWA Chairman
 - WSA Chairman
 - Greg Zeitler
 - Eiderson Dean
 - Matthew Rebeck
- Watershed Subcommittee
 - WMWA Chairman
 - WSA Chairman
 - William Nichols
 - Cindi Perry Rischar
- Pension Subcommittee
 - WMWA Chairman
 - WSA Chairman
 - George Bierman
 - Eiderson Dean
 - Tom Marnon
- Stormwater Subcommittee
 - WMWA Chairman
 - WSA Chairman
 - Tom Marnon
 - John Meyer
 - Greg Zeitler
- By-Laws Subcommittee
 - WMWA Chairman
 - WSA Chairman
 - Cindi Perry Rischar
 - Matt Rebeck
 - Bill Nichols
- Wage & Benefit Subcommittee
 - WMWA Chairman
 - WSA Chairman
 - Tom Marnon
 - George Bierman

- Matt Rebeck

The members agreed to these committee assignments for 2017.

Mr. Keith requested approval of retaining Mr. Michael Collins, McNerney, Page, Vanderlin and Hall, as Board Solicitor for 2017. Mr. Marnon made a motion to retain Mr. Collins and Mr. Dean seconded the motion. The motion passed unanimously.

Vice Chairman Cappelli asked for approval of the minutes of the meeting of December 21, 2016. Mr. Rebeck made a motion to approve the minutes of the December 21, 2016 meeting, and Mr. Marnon seconded the motion. The motion passed unanimously.

Mr. Keith requested approval by the Board of the 2017 Meeting dates. These dates were reviewed and approved at the Planning and Operations Committee meeting. Mr. Marnon made a motion to approve the 2017 meeting dates and Mr. Dean seconded the motion. The motion passed unanimously.

Mr. Keith updated the Board on public meetings which took place the previous day, January 24, 2017. Mayor Gabriel Campana indicated his support of the efforts of the Authority towards the development of a Stormwater Management Program.

Mr. Charles Hauser, Director of Engineering, requested approval of an engineering proposal for the Central Plant Influent Pumps. HRG submitted a proposal of \$29,800 for the Influent Pumps. The Engineering Committee reviewed the proposal. Mr. Dean made a motion to accept the proposal. Mr. Rebeck seconded the motion. The motion passed unanimously.

Mr. John Baker, Director of Finance, requested acknowledgement of receipt of the December financials and approval of the vouchers. The Finance and Personnel Committee reviewed and recommended these financials. Mr. Zeitler made a motion to acknowledge receipt of the December financials and approve the December vouchers. Mr. Marnon seconded the motion. The motion passed unanimously.

Mr. Keith requested approval of the State of Pennsylvania's Co-Stars bidding thresholds, up \$300.00 from \$19,400 to \$19,700. Mr. Keith requested that he be granted the approval to approve purchases up to the threshold amount with three bids. This was reviewed and approved by the Finance and Personnel Committee. Mr. Meyer made a motion to approve the bidding threshold and purchasing approval for Mr. Keith. Mr. Zeitler seconded the motion. The motion passed unanimously.

There was no solicitor's report.

There being no further business, Vice Chairman Cappelli adjourned the meeting at 12:23 PM to meet again February 22, 2017 or earlier at the call of the Chairman.

The Board had an Executive Session following this meeting.

Respectfully submitted,



Matthew Rebeck,
Secretary



Ellen L. Derr,
Recorder