

**WILLIAMSPORT MUNICIPAL WATER AUTHORITY
MINUTES OF REGULAR MEETING**

12:00 PM, Wednesday, April 26, 2017
Authority Conference Room, 253 West Fourth Street, Williamsport, PA

PRESENT

William E. Nichols
Cindi Perry Rischar
Steven Cappelli
George Bierman
John Meyer
Thomas Marnon
Greg Zeitler

ABSENT

Matthew Rebeck
William Ertel
Eiderson Dean

ALSO PRESENT

D. E. Keith
J. R. Baker
W. J. Walter
E. L. Derr
Michael Collins, Attorney
Ben Landon, Attorney
Mark Maroney, Sun Gazette

Chairman Cappelli called the meeting to order at 12:00 PM by stating that in accordance with Section 6 of Act 84 of 1986, today's meeting was advertised in the December 24, 2016 edition of the Williamsport Sun-Gazette and a quorum was present.

Chairman Cappelli asked for approval of the minutes of the meeting of March 22, 2017. Mr. Nichols made a motion to approve the minutes of the March 22, 2017 meeting, and Mr. Marnon seconded the motion. The motion passed unanimously.

Mr. Douglas Keith, Executive Director, presented the following items to the Board:

- In recognition of Administrative Professionals Day, Mr. Keith gave a bouquet of flowers to Ms. Ellen Derr, Administrative Assistant. Mr. Keith gave a short history of Ms. Derr's work experience with the Authority and expressed his appreciation.
- Mr. Keith informed the Board of a main break on Four Mile Drive that resulted in a boil advisory. Mr. Keith showed the Board pictures of the work to repair the break and the sections of the pipe that failed. This pipe is part of six mile project completed in the 1970's. Mr. Keith explained that the decision was made to replace two sections of pipe due to the failure and a previous failure in the same area.
- Mr. Keith informed the Board of some customer concerns with the Authority's association with HomeServe, the warranty company the Authority has partnered with. Mr. Keith addressed the concerns with the customers and with HomeServe. Mr. Keith is working with HomeServe to provide better information to its customer base.

Mr. Keith requested approval of a change order for the South Williamsport Tank project. The change order for MF Ronca, the contractor, at a cost of \$26,415.62 is for improvements needed to a drainage ditch on the access road to the tank site. The drainage ditch as is will not support the weight of the crane needed to install the tank. The improvements included a 30" culvert pipe, widening of the road from 12' to 18' and improving the road condition for future access to the site. The Planning and Operations Committee reviewed and recommended this change order. Mr. Marnon made a motion to approve the change order. Mr. Meyer seconded the motion. The motion pass unanimously.

Mr. Keith requested approval of the low bid for Street Restoration Contract. Two bids were

received:

- All Excavating and Paving \$101,950.00
- Dave Gluteus \$120,350.00

The Planning and Operations Committee reviewed and recommended the low bidder, All Excavating and Paving. Mr. Meyer made a motion to approve the low bidder. Mr. Marnon seconded the motion. The motion passed unanimously.


Mr. John Baker, Director of Finance, requested acknowledgement of receipt of the March financials and approval of the vouchers. The Finance and Personnel Committee reviewed and recommended these financials. Mr. Bierman made a motion to acknowledge receipt of the March financials and approve the March vouchers. Mr. Meyer seconded the motion. The motion passed unanimously.


Mrs. Wendy Walter, Director of Compliance, Safety, and Security, presented the Water Supply Report, reporting that the reservoirs have over a billion gallons of water, with usage at 4.4 mgd. Rainfall is .25 inches above normal.

There was no solicitor's report.

There being no further business, Chairman Cappelli adjourned the meeting at 12:32 PM to meet again May 24, 2017 or earlier at the call of the Chairman.

Respectfully submitted,


Matthew Rebeck,
Secretary


Ellen L. Derr,
Recorder