

**WILLIAMSPORT SANITARY AUTHORITY
MINUTES OF REGULAR MEETING**

12:10 PM, Wednesday, February 22, 2017
Authority Conference Room, 253 West Fourth Street, Williamsport, PA

PRESENT

William E. Nichols
Matthew Rebeck
John Meyer
Steven Cappelli
George Bierman
Thomas Marnon
Gregory Zeitler
William Ertel

ABSENT

Eiderson Dean
Cindi Perry Rischar

ALSO PRESENT

D. E. Keith
C. A. Hauser
J. R. Baker
W. J. Walter
E. L. Derr
Michael Collins, Attorney
Mark Maroney, Sun Gazette
Elizabeth Landis, Penn College
Autumn Devine, Penn College

Vice Chairman Cappelli called the meeting to order at 12:10 PM by stating that in accordance with Section 6 of Act 84 of 1986, today's meeting was advertised in the December 24, 2016 edition of the *Williamsport Sun-Gazette* and a quorum was present.

Vice Chairman Cappelli asked for approval of the minutes of the meeting of January 25, 2017. Mr. Meyer made a motion to approve the minutes of the January 25, 2017 meeting, and Mr. Marnon seconded the motion. The motion passed unanimously.

Mr. Charles Hauser, Director of Engineering, requested approval of a resolution to submit a request to enter into a cost sharing agreement with the Pennsylvania Department of Transportation (PADOT) to raise manholes for PADOT's planned project to repave High Street from Hepburn Street to the bridge in Old Lycoming Township. The agreement is to pay 75 percent of the cost for their contractor to raise the approximately 60 manholes, with the Authority supplying the materials, involved in the State's High Street project. The State has not bid this project, so no costs are available at this time. Mr. Nichols made a motion to accept the resolution. Mr. Bierman seconded the motion. The motion passed unanimously.

Mr. Douglas Keith, Executive Director, requested approval to enroll in a new American Water Works Association (AWWA) sanitary program, Partnership for Clean Water. The Water Authority is currently enrolled in the AWWA Partnership for Safe Water, and has won the President's Award from the association. The cost to enroll the Sanitary Authority in this program is \$600.00 annually. The Planning and Operations Committee reviewed and approved enrollment in this program. Mr. Marnon made a motion to approve enrollment into the program. Mr. Zeitler seconded the motion. The motion passed unanimously.

Mr. John Baker, Director of Finance, requested acknowledgement of receipt of the January financials and approval of the vouchers. The Finance and Personnel Committee reviewed and recommended these financials. Mr. Zeitler made a motion to acknowledge receipt of the January financials and approve the January vouchers. Mr. Marnon seconded the motion. The motion passed unanimously.

Mr. Hauser requested approval of the 2017 Grass Cutting bid. One bid was received from Ken's Lawn Care, at \$405.00 per cut for the Sanitary Authority. The Planning and Operations Committee reviewed and approved this bid. Mr. Bierman made a motion to approve the Grass Cutting bid. Mr. Zeitler seconded the motion. The motion passed unanimously.

There was no solicitor's report.

Mr. Keith informed the Board that he, along with Mrs. Wendy Walter, Director of Compliance, Safety, and Security, would be attending a management workshop by the PMAA in Hershey, PA on April 5th.

There being no further business, Chairman Ertel adjourned the meeting at 12:20 PM to meet again March 22, 2017 or earlier at the call of the Chairman.

The Board had an Executive Session following this meeting.

Respectfully submitted,



Matthew Rebeck,
Secretary



Ellen L. Derr,
Recorder