

**WILLIAMSPORT MUNICIPAL WATER AUTHORITY
MINUTES OF REGULAR MEETING**

12:00 PM, Wednesday, February 22, 2017
Authority Conference Room, 253 West Fourth Street, Williamsport, PA

PRESENT

William E. Nichols
Matthew Rebeck
Steven Cappelli
George Bierman
John Meyer
Thomas Marnon
Greg Zeitler

ABSENT

Cindi Perry Rischar
William Ertel
Eiderson Dean

ALSO PRESENT

D. E. Keith
C. A. Hauser
J. R. Baker
W. J. Walter
E. L. Derr
Michael Collins, Attorney
Mark Maroney, Sun Gazette
Elizabeth Landis, Penn College
Autumn Devine, Penn College

Chairman Cappelli called the meeting to order at 12:00 PM by stating that in accordance with Section 6 of Act 84 of 1986, today's meeting was advertised in the December 24, 2016 edition of the Williamsport Sun-Gazette and a quorum was present.

Chairman Cappelli asked for approval of the minutes of the meeting of January 25, 2017. Mr. Nichols made a motion to approve the minutes of the January 25, 2017 meeting, and Mr. Marnon seconded the motion. The motion passed unanimously.

Mr. Charles Hauser, Director of Engineering, requested approval of an engineering proposal from Entech Engineering for the review of the tanks and prior inspections, and preparing the Specifications, Bidding and Project Management of the two finished water storage tanks at the Filter Plant and provide for safety equipment to access the vents at the top of the tanks. The engineering proposal is for \$21,000. The Planning and Operations Committee reviewed and approved this engineering proposal. Mr. Nichols made a motion to approve the proposal and Mr. Zeitler seconded the motion. The motion passed unanimously.

Mr. Hauser requested approval to purchase a new refrigeration unit for the Carbon Dioxide (CO₂) tank at the Filter Plant from Refrigeration Services at a cost of \$13,000. The refrigeration unit, used to cool the CO₂ used in the treatment process, is original to the construction of the Filter Plant. The Planning and Operations Committee reviewed and approved this purchase. Mr. Nichols made a motion to approve the purchase. Mr. Bierman seconded the motion. The motion passed unanimously.

Mr. John Baker, Director of Finance, requested acknowledgement of receipt of the January financials and approval of the vouchers. The Finance and Personnel Committee reviewed and recommended these financials. Mr. Bierman made a motion to acknowledge receipt of the January financials and approve the January vouchers. Mr. Marnon seconded the motion. The motion passed unanimously.

Mr. Hauser requested approval of the 2017 Grass Cutting bid. One bid was received from Ken's Lawn Care, at \$515.00 per cut for the Water Authority. The Planning and Operations Committee

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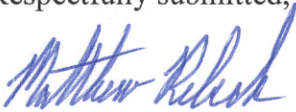
reviewed and approved this bid. Mr. Zeitler made a motion to approve the Grass Cutting bid. Mr. Meyer seconded the motion. The motion passed unanimously.

Mrs. Wendy Walter, Director of Compliance, Safety, and Security, presented the Water Supply Report, reporting that the reservoirs have 836 million gallons of water, with usage at 4.4 mgd. Rainfall is less than two tenths below normal, rainfall at the end of 2016 was 13 inches below normal for the year.

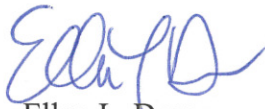
There was no solicitor's report.

There being no further business, Chairman Cappelli adjourned the meeting at 12:10 PM to meet again March 22, 2017 or earlier at the call of the Chairman.

Respectfully submitted,



Matthew Rebeck,
Secretary



Ellen L. Derr,
Recorder