

**WILLIAMSPORT SANITARY AUTHORITY  
MINUTES OF REGULAR BOARD MEETING**

12:26 PM, Wednesday, March 23, 2022

Authority Conference Room

PRESENT

William Ertel  
Andrée Phillips  
Tom Marnon  
Johnny Meyer  
Laura Templeton  
Kent Trachte  
Richard Trowbridge

ABSENT

Greg Zeitler

ALSO PRESENT

M.D. Miller  
W.J. Walter  
E.J. Smithgall  
S.B. Benner  
S.D. Beers  
K.M. Long  
Thomas C. Marshall Esq.,  
*Solicitor*  
Erin Threet,  
*HRG Engineering*

Chair Ertel called the meeting to order at 12:26 PM by stating in accordance with Section 6 of Act 84 of 1986, today's meeting was advertised in the December 20, 2021 edition of the Williamsport Sun-Gazette and a quorum was present.

Chair Ertel asked for approval of the minutes of February 23, 2022 meeting. Ms. Templeton made a motion to approve the minutes as presented. Dr. Trachte seconded the motion. The motion passed unanimously.

There were no public comments.

Mr. Miller had no additional notes from the Executive Director for the Sanitary Authority.

Chair Ertel called for the committee reports:

- **Planning/Operations Committee:**

- **Patch Paving Bid Results**

Mr. Miller presented the patch paving bid results received. Staff is recommending Big Rock Paving with a base bid cost of \$167,825. A motion was made by Mr. Meyer to accept Big Rock Paving with a base bid cost of \$167,825. Mr. Marnon seconded the motion. The motion passed unanimously.

- **Finance Committee:**

- **February Financials and Vouchers**

Mr. Miller requested approval of the February financials and vouchers. The Finance Committee reviewed and recommended the February financials and vouchers. Mr. Trowbridge moved to acknowledge receipt of the February financials and to approve the February vouchers. Ms. Templeton seconded the motion. The motion passed

unanimously.

- **Health Insurance Renewal**

Mr. Miller presented the Health Insurance Renewal from our current provider, Highmark BlueCross/Blue Shield with an increase of 7.87% for approval. A motion was made by Mr. Meyer to approve the Health Insurance Renewal with an increase of 7.87%. Dr. Trachte seconded the motion. The motion passed unanimously

Chair Ertel called for Staff Information and Recommendations:

- **Old Lycoming Township – Late Fees**

Mr. Miller presented waiving late fees for Old Lycoming Township's monthly volume bill which was recommended by the Finance Committee and the Solicitor. The Township has a new bookkeeper and it was an oversight that their bill was late. The late fee is approximately \$6,000. A motion was made by Mr. Meyer to approve waiving the late fees for Old Lycoming Township. Ms. Phillips seconded the motion. The motion passed unanimously.

Chair Ertel called for the Solicitor's report:

- The Solicitor had no items to report.

Chair Ertel called for Old Business:

- There were no items for Old Business.


Chair Ertel called for New Issues for Future Board Meetings:

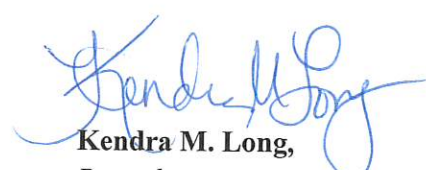
- Mr. Meyer mentioned about the stucco peeling away from the building. Mr. Marnon requested that the stucco on the rear of the administrative building be evaluated for an alternative repair option.
- Dr. Trachte requested that Triad Strategies make a presentation to the Board

A motion to adjourned the regular meeting was made by Mr. Meyer. Ms. Phillips seconded the motion. The meeting was adjourned at 12:29 PM. The Board will meet again April 27, 2022 or earlier at the call of the Chair.

An Executive Session was held for a matter of personnel immediately following the meeting.

Respectfully submitted,

  
**Johnny R. Meyer,**  
Secretary

  
**Kendra M. Long,**  
Recorder