

**WILLIAMSPORT MUNICIPAL WATER AUTHORITY
MINUTES OF REGULAR BOARD MEETING**

12:02 PM, Wednesday, June 22, 2022
Authority Conference Room

PRESENT

William Ertel
Andrée Phillips
Tom Marnon
Johnny Meyer
Laura Templeton
Richard Trowbridge
Greg Zeitler

ABSENT

Kent Trachte

ALSO PRESENT

M.D. Miller
W.J. Walter
S.B. Benner
E.J. Smithgall
S.D. Beers
K.M. Long
Thomas C. Marshall, Esq.
Solicitor

Chair Phillips called the meeting to order at 12:02 PM by stating in accordance with Section 6 of Act 84 of 1986, today's meeting was advertised in the December 20, 2021 edition of the Williamsport Sun-Gazette and a quorum was present.

A motion was made by Mr. Meyer to amend the agenda to add approval of the Executive Director's Agreement. Mr. Zeitler seconded the motion. The motion passed unanimously.

Chair Phillips asked for approval of the minutes of May 25, 2022 meeting. Mr. Zeitler made a motion to approve the minutes as presented. Mr. Marnon seconded the motion. The motion passed unanimously.

Mr. Miller noted the following items for the Executive Director's Report:

- Staff is monitoring some health related absences, filling open positions, and welcoming some returning employees.
- The Union has requested arbitration for an employee termination.
- The Sanitary Authority will be submitting a Growing Greener grant application for MS4 BMP projects on Friday, June 17 through Triad Strategies.
- The High Hazard Potential Dam Grant has just opened with a deadline of July 15, 2022. Keller Partners intends to submit the Authority's application.
- Large user meetings are continuing regarding Stormwater.
- Staff is working on annual evaluations. The evaluation form has been revised. Mr. Meyer stated that employee evaluations are very important for employees.
- Staff continues to work on the new website.

Chair Phillips called for the committee reports:

- **Planning/Operations Committee:**

- **FY23 Water Main Replacements Project – Authorization for Change Orders**

Mr. Miller presented the FY23 Water Main Replacements Project – Authorization for Change Orders. Staff is requesting permission to execute Change Orders for the Fiscal Year 2023 Water Main Replacements Project up to a total amount of \$174,000 or 7.8% of the contract price. These change orders will be presented to the Board at the next meeting. Mr. Meyer made a motion to accept the FY23 Water Main Replacements Project – Authorization for Change Orders up to \$174,000 or 7.8% of the contract price. Mr. Marnon seconded the motion. The motion passed unanimously.

- **Finance Committee:**

- **May Financials and Vouchers**

Mr. Miller requested approval of the May financials and vouchers. The Finance Committee reviewed and recommended the May financials and vouchers. Ms. Templeton moved to acknowledge receipt of the May financials and to approve the May vouchers. Mr. Trowbridge seconded the motion. The motion passed unanimously.

- **FY22 Water Main Replacement Project – Change Order #2**

Mr. Miller presented the FY22 Water Main Replacements Project – Change Order #2 for approval. This change order is a time-only request which would extend the final completion date from September 30, 2022 to October 28, 2022. The Authority asked Ronca to perform additional work, beyond the original contract scope. Mr. Meyer made the motion to approve the FY22 Water Main Replacement Project – Change Order #2. Mr. Marnon seconded the motion. The motion passed unanimously.

Chair Phillips called for Staff Information and Recommendations:

- **Water Supply Report**

- Mrs. Walter presented the water supply report. The reservoirs are full and the wellfield is not being used. Estimated usage is 5.1 million gallons a day. This total was adjusted for hydrant flushing. Year-to-date rainfall is .10" above normal. The 90 day average is .60" below normal. The month of June was ½" below normal. Heller and Youngman Dams are full. The streams are dropping off and are not supplying the need so we are using the surface supplies.

Chair Phillips called for the Solicitor's report:

- The Solicitor had no items to report.

Chair Phillips called for Old Business:

- There were no items for Old Business.

Chair Phillips called for New Issues for Future Board Meetings:

- There were no New Issues for Future Board Meetings.

Mr. Miller, Mr. Smithgall and Mr. Beers will be meeting with Williamsport Sun-Gazette reporter, Mark Maroney, to discuss the WMWA-WSA rate increases.

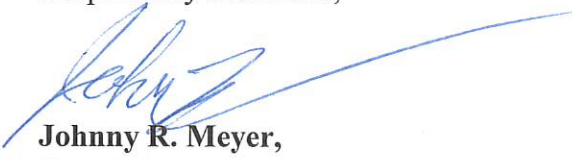
Approve the Executive Director's Agreement

Mr. Marnon made the motion to approve the Executive Director's Agreement. Mr. Trowbridge seconded the motion. The motion passed unanimously.

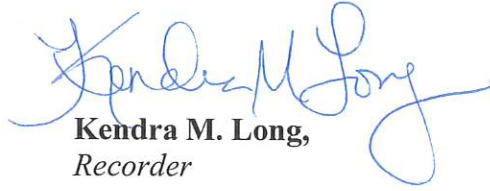
Chair Phillips adjourned the meeting at 12:16 PM.

An Executive Session was held for a matter of personnel immediately following the Williamsport Sanitary Authority meeting.

Respectfully submitted,



Johnny R. Meyer,
Secretary



Kendra M. Long,
Recorder

