

WILLIAMSPORT SANITARY AUTHORITY
MINUTES OF REGULAR BOARD MEETING
12:16 PM, Wednesday, June 22, 2022
Authority Conference Room

PRESENT

William Ertel
Andrée Phillips
Tom Marnon
Johnny Meyer
Laura Templeton
Richard Trowbridge
Greg Zeitler

ABSENT

Kent Trachte

ALSO PRESENT

M.D. Miller
W.J. Walter
S.B. Benner
E.J. Smithgall
S.D. Beers
K.M. Long
Thomas C. Marshall, Esq.
Solicitor

Chair Ertel called the meeting to order at 12:16 PM by stating in accordance with Section 6 of Act 84 of 1986, today's meeting was advertised in the December 20, 2021 edition of the Williamsport Sun-Gazette and a quorum was present.

A motion was made by Mr. Marnon to amend the agenda to approve the Stormwater Credit Policy and the Executive Director's Agreement. Mr. Meyer seconded the motion. The motion passed unanimously.

Chair Ertel asked for approval of the minutes of May 25, 2022 meeting. Mr. Marnon made a motion to approve the minutes as presented. Mr. Trowbridge seconded the motion. The motion passed unanimously.

There were no public comments.

Mr. Miller had no additional notes from the Executive Director for the Sanitary Authority.

Chair Ertel called for the committee reports:

- **Planning/Operations Committee:**

- **ISSUANCES – Non-Domestic Wastewater Discharge (NDWD) Permits**

1. **UPMC – Williamsport Regional Medical Center – NDWD Permit No. C-16.**

Mr. Miller presented the Non-Domestic Wastewater Discharge (NDWD) Permit – UPMC – Williamsport Regional Medical Center – NDWD Permit No. C-16. The existing Williamsport Regional Medical Center permit expires on June 30, 2022. The permit is for the discharge wastewater from a hospital facility to the WSA Central Plant. Williamsport Regional Medical Center was furnished a draft permit on April 27, 2022. There are only minor changes to the standard permit language and there are no changes in permit limitations. The term of the permit remains three years. There are no current pretreatment

compliance issues with this permittee. The staff recommends issuing the permit as presented, with an effective date of July 1, 2022 and an expiration date of June 30, 2025. Mr. Meyer made a motion to accept the NDWD Permit UPMC – Williamsport Regional Medical Center – Permit No. C-16 as presented. Ms. Phillips seconded the motion. The motion passed unanimously.

2. UPMC – Divine Providence Hospital – NDWD Permit C-18

Mr. Miller presented the Non-Domestic Wastewater Discharge (NDWD) Permit – UPMC – Divine Providence Hospital – NDWD Permit C-18. The existing Divine Providence Hospital permit expires on June 30, 2022. The permit is for the discharge of wastewater from a hospital facility to the WSA Central Plant. Divine Providence Hospital was furnished a draft permit on April 27, 2022. There are only minor changes to the standard permit language and there are no changes in permit limitations. The term of the permit remains three years. There are no current pretreatment compliance issues with this permittee. The staff recommends issuing the permit as presented, with an effective date of July 1, 2022 and an expiration date of June 30, 2025. Mr. Marnon made a motion to accept the NDWD Permit UPMC – Divine Providence Hospital – Permit No. C-18 as presented. Mr. Trowbridge seconded the motion. The motion passed unanimously.

• **Finance Committee:**

- **May Financials and Vouchers**

Mr. Miller requested approval of the May financials and vouchers. The Finance Committee reviewed and recommended the May financials and vouchers. Mr. Marnon moved to acknowledge receipt of the May financials and to approve the May vouchers. Ms. Templeton seconded the motion. The motion passed unanimously.

Chair Ertel called for Staff Information and Recommendations for Board Approval:

a) **Stormwater Permit and Chesapeake Bay Pollution Reduction Plan (CBPRP) Update**

Mrs. Walter provided an update on the Stormwater Permit and CBPRP. The Stormwater permit year ends on June 30, 2022 so this will count as a public update of our plan. The Stormwater permit was issued to the WSA in November 2021. The Authority submitted a transfer request so the current permit is a joint permit between the Authority, Loyalsock and the City of Williamsport because the City still has obligations under the permit. The Authority is responsible to implement the CBPRP. Last May the Authority submitted an addendum to DEP and that was approved with the permit transfer. Mrs. Walter reviewed the CBPRP projects by year so the Authority anticipates meeting the deadline of the required reduction by November 30, 2025. Mr. Smithgall discussed the four planned BMP's for 2024. The Authority is applying for a Growing Greener Grant for these for planned projects.

Mr. Meyer asked if there is an industry that implements a BMP that the Authority can benefit. Mrs. Walter indicated that the Authority can add a project to the plan.

Mr. Marnon asked how many people attended our public outreach meetings regarding Stormwater. Mrs. Walter indicated there was minimal attendance at these meetings.

Mr. Zeitler asked about helping the City of Williamsport with certain items in the permit. The Authority does its best to provide the City with help regarding items in the permit.

Ms. Templeton asked about the projects that are estimates and TBD. Mr. Smithgall addressed the status of those BMPs.

1. Approve the Stormwater Credit Policy

Mr. Meyer had raised a question about requiring an engineer involved in new BMP applications. Mr. Smithgall indicated that the City requires a design engineer be involved in BMP design and implementation. Ms. Templeton asked the question regarding new owners and how they are informed about BMPs located on the property after purchasing. Mrs. Walter indicated that there will be a deed restriction and also when the new owner fills out the change of owner form that should trigger notification. There will also be inspections that will have to be completed to make sure the BMP is still there and operating. Mr. Smithgall indicated that the new billing should flag accounts with credits. Ms. Templeton also asked regarding the O&M agreement about outsourcing inspections. Mr. Smithgall indicated that the Authority should be the designee. That will be added to the O&M Agreement item 7. Mr. Meyer made a motion to approve the Stormwater Credit Policy incorporating the changes discussed. Mr. Zeitler seconded the motion. The motion passed unanimously.

2. Approve the Executive Director's Agreement

Mr. Marnon made the motion to approve the Executive Director's Agreement. Mr. Meyer seconded the motion. The motion passed unanimously.

Chair Ertel called for the Solicitor's report:

- The Solicitor had no items to report.

Chair Ertel called for Old Business:

- There were no items for Old Business.

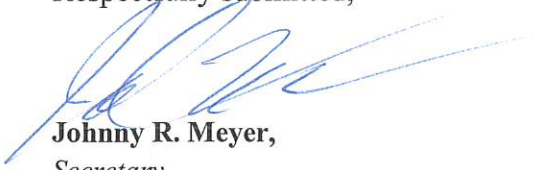
Chair Ertel called for New Issues for Future Board Meetings:

- There were no items for Future Board Meetings.

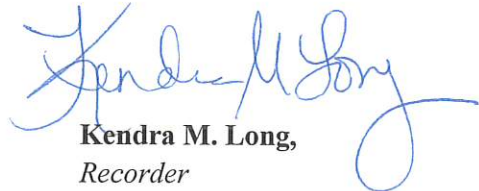
The meeting was adjourned at 12:45 PM. The Board will meet again July 27, 2022 or earlier at the call of the Chair.

An Executive Session was held for a matter of personnel immediately following the meeting.

Respectfully submitted,



Johnny R. Meyer,
Secretary



Kendra M. Long,
Recorder

