

**WILLIAMSPORT MUNICIPAL WATER AUTHORITY
MINUTES OF REGULAR BOARD MEETING**

12:02 PM, Wednesday, August 24, 2022

Authority Conference Room

PRESENT

William Ertel
Andrée Phillips
Tom Marnon
Johnny Meyer
Laura Templeton
Kent Trachte
Richard Trowbridge
Greg Zeitler

ABSENT

M.D. Miller

ALSO PRESENT

W.J. Walter
S.B. Benner
E.J. Smithgall
S.D. Beers
K.M. Long
Thomas C. Marshall, Esq.
Solicitor
Rusty Sechler, *member of the public*

Chair Phillips called the meeting to order at 12:03 PM by stating in accordance with Section 6 of Act 84 of 1986, today's meeting was advertised in the December 20, 2021 edition of the Williamsport Sun-Gazette and a quorum was present.

Chair Phillips asked for approval of the minutes of July 27, 2022 meeting. Mr. Ertel made a motion to approve the minutes as presented. Mr. Zeitler seconded the motion. The motion passed unanimously.

Mr. Rusty Sechler addressed the Board regarding the monthly billing being only sent to owners instead of tenants. He preferred the bills be sent directly to the tenants. He also questioned the administration fees he was being assessed. Mr. Sechler has a three unit rental and is charged three administrative fees (\$60) on one bill (there is one meter). If the administrative fee is to recover the cost of reading the meter and generating a bill he should only be charged one administrative fee.

There were no notes from the Executive Director.

Chair Phillips called for the committee reports:

- **Planning/Operations Committee:**

- There were no items from the Planning/Operations Committee

- **Finance Committee:**

- **July Financial and Vouchers**

Mr. Beers requested approval of the July Financials and Vouchers. The Finance Committee reviewed and recommended the July Financials and Vouchers. Mr. Meyer made a motion to approve the July Financials and Vouchers. Mr. Zeitler seconded the motion. The motion passed unanimously.

- **FY22 Water Main Projects – Ronca Change Order #3**

Mr. Smithgall presented the Ronca Change Order #3. This change order is for the addition of Area 09, Dove Street, to the FY22 Water Main Replacement for an increase of \$112,000. The Authority will be removing a project from the FY23 Water Main Replacement Projects to offset the costs. Mr. Meyer asked what the offsets costs will be.

Mr. Smithgall indicated the offset will be \$80,000. Mr. Ertel made a motion to approve the Ronca Change Order #3. Ms. Templeton seconded the motion. The motion passed unanimously.

Chair Phillips called for Staff Information and Recommendations:

- **Water Supply Report**

- Mrs. Walter presented the water supply report. She disclosed that we are in a dry period but there have been no drought watches issued. Usage is at 5.4 million gallons. The reservoirs are 90% full. The wellfield is being used and will remain on. The wellfield is supplying approximately 3.7 million gallons of the 5.4 million gallons each day. Year-to-date rainfall is 2.5" below normal. The 90 day average is 3.00" below normal. The area has recently received some rain. On Sunday we received 9/10" and 1" on Monday in the Watershed. Mr. Ertel asked how the wellfield was functioning. Mr. Benner indicated there is a slight issue with one of the air strippers. The air stripper needed a sensor replacement that arrived yesterday.

Chair Phillips called for the Solicitor's report:

- The Solicitor had no items to report.

Chair Phillips called for Old Business:

- There were no items for Old Business.

Chair Phillips called for New Issues for Future Board Meetings:

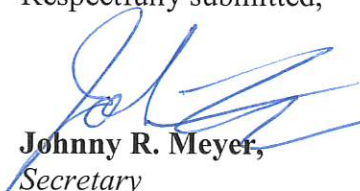
- There were no New Issues for Future Board Meetings.

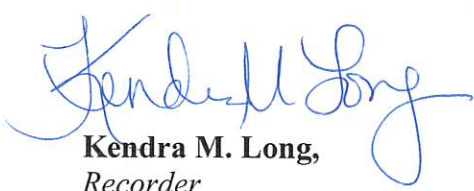
Mr. Marnon noted that the Personnel Sub-Committee met with Mr. Miller in July and August on personnel matters.

An Executive Session was held for legal and personnel matters immediately following the Williamsport Sanitary Authority meeting.

Chair Phillips adjourned the meeting at 12:19 PM.

Respectfully submitted,


Johnny R. Meyer,
Secretary


Kendra M. Long,
Recorder

