

**WILLIAMSPORT SANITARY AUTHORITY
MINUTES OF REGULAR BOARD MEETING**

12:19 PM, Wednesday, August 24, 2022

Authority Conference Room

PRESENT

William Ertel
Andrée Phillips
Tom Marnon
Johnny Meyer
Laura Templeton
Kent Trachte
Richard Trowbridge
Greg Zeitler

ABSENT

M.D. Miller

ALSO PRESENT

W.J. Walter
S.B. Benner
E.J. Smithgall
S.D. Beers
K.M. Long
Thomas C. Marshall, Esq.
Solicitor

Chair Ertel called the meeting to order at 12:19 PM by stating in accordance with Section 6 of Act 84 of 1986, today's meeting was advertised in the December 20, 2021 edition of the Williamsport Sun-Gazette and a quorum was present.

Chair Ertel asked for approval of the minutes of July 27, 2022 meeting. Dr. Trachte made a motion to approve the minutes as presented. Mr. Meyer seconded the motion. The motion passed unanimously.

There were no public comments.

There were no notes from the Executive Director.

Chair Ertel called for the committee reports:

- **Planning/Operations Committee:**

- There were no items from the Planning/Operations Committee

- **Finance Committee:**

- **July Financial and Vouchers**

Mr. Beers requested approval of the July Financials and Vouchers. The Finance Committee reviewed and recommended the July Financials and Vouchers. Mr. Meyer moved to approve the July Financials and Vouchers. Mr. Trowbridge seconded the motion. The motion passed unanimously.

- **Sewer Deduct Meter Fee – Quarterly to Monthly**

Mr. Smithgall presented the Sewer Deduct Meter Fee. This is moving the fee from quarterly to monthly to match the rest of the Authority's billing. The \$500 fee is going from \$125 per quarter to \$41.66 per month. Mr. Meyer moved to approve the Sewer Deduct Meter Fee from Quarterly to Monthly. Mr. Zeitler seconded the motion. The motion passed unanimously.

- **PennDOT Agreement for Raising Manholes along Northway Road**

Mr. Smithgall presented the PennDOT Agreement for Raising Manholes along Northway Road. This is an agreement to have PennDOT incorporate the rate for raising manholes impacted by their mill and overlay process on Northway Road. This is a 75/25 split with PennDOT paying 75% of the costs and the Authority paying 25%. Mr. Smithgall indicated this is much cheaper than having our crews go out after the fact to raise the manholes. Mr. Meyer inquired if this was just for sewer manholes. Mr. Smithgall indicated that it was. Mr. Meyer asked if the Authority has an agreement with the City for this. Mr. Smithgall indicated that we do not. Ms. Phillips moved to approve the PennDOT Agreement for Raising Manholes along Northway Road. Mr. Trowbridge seconded the motion. The motion passed unanimously.

Chair Ertel called for Staff Information and Recommendations for Board Approval:

- There were no items for Staff Information and Recommendations for Board Approval

Chair Ertel called for the Solicitor's report:

- The Solicitor had no items to report.

Chair Ertel called for Old Business:

- There were no items for Old Business.

Chair Ertel called for New Issues for Future Board Meetings:

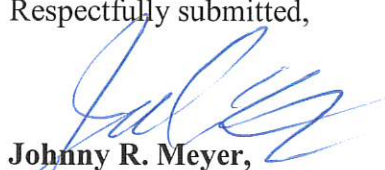
- Mr. Ertel indicated he was contacted by Mr. Bill Worobec, who is working with Trinity Church to install ten community garden plots. Mr. Worobec inquired about obtaining assistance from the WMWA regarding water for the gardens.

Mr. Marnon noted that the Personnel Sub-Committee met with Mr. Miller in July and August on personnel matters.

The meeting was adjourned at 12:27 PM. The Board will meet again September 28, 2022 or earlier at the call of the Chair.

An Executive Session was held for legal and personnel matters immediately following the meeting.

Respectfully submitted,


Johnny R. Meyer,
Secretary




Kendra M. Long,
Recorder