

**WILLIAMSPORT MUNICIPAL WATER AUTHORITY
MINUTES OF REGULAR BOARD MEETING**

12:01 PM, Wednesday, February 23, 2022
Authority Conference Room

PRESENT

William Ertel
Andrée Phillips
Tom Marnon
Laura Templeton
Richard Trowbridge
Greg Zeitler

ABSENT

Johnny Meyer
Kent Trachte

ALSO PRESENT

M.D. Miller
W.J. Walter
E.J. Smithgall
S.B. Benner
S.D. Beers
K.M. Long
Thomas C. Marshall Esq.,
Solicitor

Chair Phillips called the meeting to order at 12:01 PM by stating in accordance with Section 6 of Act 84 of 1986, today's meeting was advertised in the December 20, 2021 edition of the Williamsport Sun-Gazette and a quorum was present.

Chair Phillips asked for approval of the minutes of February 9, 2022 meeting. Mr. Marnon made a motion to approve the minutes as presented. Mr. Zeitler seconded the motion. The motion passed unanimously.

There were no public comments.

Mr. Miller noted the following items for the Executive Director's Report:

- Staff met with Financial Advisors from C & N Bank to discuss retirement planning and associated fees.
- Staff met with the Solicitor to discuss personnel items.
- Staff met with Tom Keller to discuss grant submissions.
- Staff also met with Tom Keller and DEP officials for a Growing Greener Grant to discuss why the Miller's Run grant application was not successful. DEP indicated that half of competitive funds were earmarked for County Action Plans and the cost per pound of nitrogen removal for our project was high.
- Staff is participating in stormwater implementation meetings with Muni-Link and Arcadis.
- Staff attended the Old City Revitalization meeting and are resolving a few issues with Lycoming College on expected projects.
- Staff met with DEP to discuss the draft Central Plant NPDES permit.
- Staff met with HomeServe for our annual business meeting.
- Staff coordinated with the County on Bridge Bundling projects.

Chair Phillips called for the committee reports:

- **Planning/Operations Committee:**

- None

- **Finance Committee:**

- **January Financials and Vouchers**

Mr. Miller requested approval of the January financials and vouchers. The Finance Committee reviewed and recommended the January financials and vouchers. Mr. Ertel moved to acknowledge receipt of the January financials and to approve the January vouchers. Mr. Marnon seconded the motion. The motion passed unanimously.

- **FY21 Audit**

Mr. Miller presented the FY21 Audit from Baker Tilly for approval. A motion was made by Mr. Ertel to approve the FY21 Audit from Baker Tilly. Mr. Zeitler seconded the motion. The motion passed unanimously.

- **Schnabel Engineering – Tower Rehabilitation Design and Bid Phase Services Proposal**

Mr. Miller presented the Schnabel Engineering – Tower Rehabilitation Design and Bid Phase Services Proposal. A motion was made by Mr. Trowbridge to accept Schnabel Engineering – Tower Rehabilitation Design and Bid Phase Services Proposal contingent on Solicitor’s review and approval. Ms. Templeton seconded the motion. The motion passed unanimously.

At 12:17 PM Chair Phillips adjourned the regular meeting for an Executive Session to discuss a legal matter.

At 12:33 PM the regular meeting reconvened.

- **Contract Approval of the law firm of Chimento and Webb**

Mr. Miller presented the Contract Approval of the law firm of Chimento and Webb. A motion was made by Mr. Marnon to approve the Contract Approval of the law firm of Chimento and Webb. Mr. Zeitler seconded the motion. The motion passed unanimously.

Chair Phillips called for Staff Information and Recommendations:

• **Water Supply Report**

- Mrs. Walter presented the water supply report. The reservoirs are full. Usage remains high in the 5.8 million gallons a day range. January rainfall was 1” below normal. So far in February rainfall is ½” above normal. The 90 day average is ¾” below normal.

Chair Phillips called for the Solicitor’s report:

- The Solicitor had no items to report.

Chair Phillips called for Old Business:

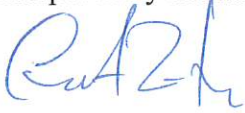
- There were no items for Old Business.

Chair Phillips called for New Issues for Future Board Meetings:

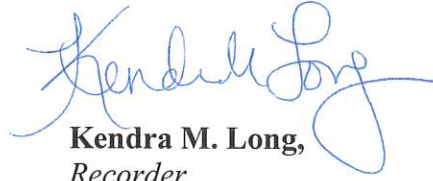
- There were no New Issues for Future Board Meetings.

Chair Phillips adjourned the meeting at 12:35 PM.

Respectfully submitted,



Gregory A. Zeitler,
Assistant Secretary



Kendra M. Long,
Recorder

