

WILLIAMSPORT SANITARY AUTHORITY
MINUTES OF REGULAR BOARD MEETING
12:43 PM, Wednesday, September 28, 2022
Authority Conference Room

PRESENT

William Ertel
Tom Marnon
Johnny Meyer
Laura Templeton
Richard Trowbridge
Greg Zeitler

ABSENT

Andrée Phillips
Kent Trachte

ALSO PRESENT

M.D. Miller
W.J. Walter
S.B. Benner
E.J. Smithgall
S.D. Beers
K.M. Long
Thomas C. Marshall, Esq.
Solicitor

Chair Ertel called the meeting to order at 12:43 PM by stating in accordance with Section 6 of Act 84 of 1986, today's meeting was advertised in the December 20, 2021 edition of the Williamsport Sun-Gazette and a quorum was present.

Chair Ertel asked for approval of the minutes of August 24, 2022 meeting. Mr. Meyer made a motion to approve the minutes as presented. Ms. Templeton seconded the motion. The motion passed unanimously.

There were no public comments.

There were no notes from the Executive Director.

Chair Ertel called for the committee reports:

a) Planning/Operations Committee:

- WSA Rules & Regulations

Mr. Miller presented the changes to the WSA Rules and Regulations to include stormwater. These changes will be effective October 1, 2022. Mr. Zeitler made a motion to accept the WSA Rules & Regulations. Mr. Meyer seconded the motion. The motion passed unanimously.

- Administration Fee for Multiple Units

Mr. Miller presented the Administration Fee for Multiple Units. Currently, an administration fee is charged for each unit. This proposal would charge only one administrative fee to each account regardless of the number of units. The effective date will be January 1, 2023. Mr. Meyer made a motion to approve the Administration Fee for Multiple Units. Mr. Trowbridge seconded the motion. The motion passed unanimously.

- Duplicate Billing Fee

Mr. Miller presented the Duplicate Billing Fee. The \$1.00 fee would be assessed for the Authority to generate and mail a duplicate bill effective January 1, 2023. Mr.

Meyer made a motion to approve the Duplicate Billing Fee. Mr. Marnon seconded that motion. The motion passed unanimously.

b) Finance Committee:

- August Financial and Vouchers

Mr. Miller requested approval of the August Financials and Vouchers. The Finance Committee reviewed and recommended the August Financials and Vouchers. Mr. Meyer moved to approve the August Financials and Vouchers. Mr. Zeitler seconded the motion. The motion passed unanimously.

- ISSUANCE – Non-Domestic Wastewater Discharge (NDWD) Permit Lycoming Engines NDWD Permit No. C-2

Mrs. Walter presented the existing Lycoming Engines permit expiring on September 30, 2022 which has been recommended for approval. Lycoming Engines is located in the city of Williamsport and is permitted to discharge wastewater from the manufacture, remanufacture and overhaul of aircraft engines to the WSA Central Plant. Lycoming Engines was furnished a draft permit on August 1, 2022. The Federal Metal Finishing Categorical Standards (40 CFR Part 433, Subpart A) are applicable to the discharge from this facility and the required limitations have been incorporated into the permit. There are changes to the permit limitations based on production records submitted by Lycoming Engines in accordance with the EPA categorical standard. The term of the permit is three years. Mr. Meyer made a motion to approve the Lycoming Engines NDWD Permit No. C-2. Mr. Trowbridge seconded the motion. The motion passed unanimously.

- Xylem Pump Purchase

Mr. Miller presented the Xylem Pump Purchase. This purchase is for 3 Flygt pumps to replace the three Fairbanks Morse pumps that were installed in 2012 and are becoming unreliable. The delivery is anticipated to be 16-18 weeks. Mr. Meyer made a motion to approve the Xylem Pump Purchase at a cost of \$129,118. Mr. Zeitler seconded the motion. The motion passed unanimously.

Chair Ertel called for Staff Information and Recommendations for Board Approval:

- Nutrient Credits

Mrs. Walter also shared that approximately 27,000 nitrogen credits have been generated this water year. The Authority received a call from Altoona to purchase all of the nitrogen credits for \$3.50 per pound for a total of approximately \$92,000. We are waiting for a few sample results so the sale can be finalized. There are no phosphorous credits available this year.

Chair Ertel called for the Solicitor's report:

- The Solicitor had no items to report.

Chair Ertel called for Old Business:


- There were no items for Old Business.

Chair Ertel called for New Issues for Future Board Meetings:

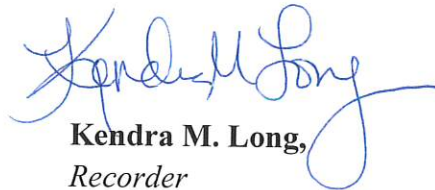
The meeting was adjourned at 12:50 PM. The Board will meet again October 26, 2022 or earlier at the call of the Chair.

An Executive Session was held for personnel matters immediately following the meeting.

Respectfully submitted,



Johnny R. Meyer,
Secretary



Kendra M. Long,
Recorder

